

Due by 4:00 P.m.,
at school office on Friday
April 29, 2022

SOUTH PASADENA UNIFIED SCHOOL DISTRICT OPEN ENROLLMENT FORM FOR 2022-2023

SPUSD District Office, Instructional Services
1100 El Centro Street, South Pasadena, CA 91030
Phone: (626) 441-5810 ext. 1120 E-mail: choadley@spusd.net

South Pasadena Unified School District's Open Enrollment Policy offers families of newly enrolled students the opportunity to attend any of our three elementary schools. Open enrollment is determined through a lottery system only if space is available at the requested school. Please submit this application if you would like your child to be considered in this process

- 1)_____ I do not want my child to attend our home school of residence, and wish to apply for OPEN ENROLLMENT.
2)_____ An older sibling attends an elementary school other than our home school, and I wish to apply for OPEN ENROLLMENT so that both children can attend the same elementary school. _____

Name of sibling attending Choice School _____

If your child is accepted into his/her choice school through OPEN ENROLLMENT, your child's school placement will remain through the 5th grade for each child accepted through OPEN ENROLLMENT. Please be advised that younger siblings will also need to go through this Open Enrollment process to be placed at the choice school in the future if that school is not your home school of residence when you enroll the younger student.

Student Name _____	Age _____	Grade in Aug. 2022 _____
Parent/Guardian Name _____	Home Phone () _____	
Cell/Other Phone () _____	Work Phone () _____	
Current Address _____		
Home School of Residence _____	School Currently Attending 21-22 _____	
School of Choice _____		
Sibling Name #1 _____	Grade in Aug. 2022 _____	
Sibling Name #2 _____	Grade in Aug. 2022 _____	

I understand and agree that:

1. **Open Enrollment requests for students who are pre-enrolling in SPUSD schools for 2022-2023 must be submitted to your school office by Friday, April 29, 2022.**
2. Students residing within a school's attendance area will have first priority for attending that school.
3. Students placed in any school requested through this Open Enrollment Policy no longer have first priority rights for enrolling in their home school of residence. Students who wish to return to the school in which they reside may apply for such enrollment without first priority rights.
4. Siblings of a student who been accepted into a school under this Open Enrollment policy will also have to apply through this same process, and forms will be available at the time of registration. All efforts will be made to keep siblings enrolled in the same school when possible. You **MUST** complete a form for each child you want considered in the Open Enrollment process.
5. Transportation will remain the sole responsibility of the parent.
6. Special Day class students will continue to be placed through the Individual Education Plan Committee process.
7. **Final Open Enrollment decisions will be made in early to mid-August, just before the start of school, after student enrollment numbers are counted at "Round-Up" and/or Residency Verification.**

Signature of Parent/Guardian

Date